

Town of Newburgh Recreation Department

1702 Route 300 Newburgh, NY 12550

845-564-7815



Holiday Craft Market



SATURDAY

NOVEMBER 7, 2026

CHADWICK LAKE REC CENTER

9:00 AM - 1:00 PM

START YOUR HOLIDAY SHOPPING
OR PICK UP A LITTLE SOMETHING
FOR YOURSELF BUT DON'T MISS
OUT! STOP BY THE CRAFT MARKET
TO FIND THAT UNIQUE SOMETHING.
TO BE HELD IN THE LARGE ROOM
AT THE RECREATION DEPT



LOCAL ARTISANS

**HANDMADE
CRAFTS**

GREAT GIFTS

**COMMUNITY
ATMOSPHERE**

AND MUCH MORE!



VENDORS WANTED!

**\$40 TABLE FEE
MUST PROVIDE OWN 6FT TABLE
VENDOR SET UP @ 7:30AM**

**NO WALK-IN VENDORS
PRE-REGISTER ONLINE
TOWNOFNEWBURGH.RECDESK.COM**



Town of Newburgh Recreation Department

Recreation Centers, Desmond Center & Chadwick Lake Park
1702 Route 300 Newburgh, NY 12550

Holiday Craft Market

Please review the rules and regulations for the upcoming event below:

1. **Registration & Fees:** Payment is due at the time of registration. Fees are **non-refundable**, and spaces are allocated on a first-come, first-served basis.
2. **Event Details:** This is an indoor exhibit. Vendor space is limited to 45 vendors, and each space is allotted for a one six-foot table. Please provide your own six-foot table and chair. All tables must have protective padding to prevent damage to our track floors. Vendors are financially responsible for any damage caused to Town Property.
3. **Setup & Schedule:** Vendor setup begins at 7:30 AM (no early arrivals). Vendors who have not checked in by 8:30 AM will be considered a no-show, forfeiting their space and eligibility for future Town of Newburgh events. Vendors are responsible for delivery, handling, and removal of their own display materials.
4. **Restrictions:** Pets and generators are strictly prohibited. Smoking is not allowed anywhere on the grounds. No items may be hung or leaning on the walls or from the curtains. Flea market, yard sale, and mass-produced merchandise are not permitted.
5. **Utilities:** Electricity is not provided. Vendors must supply their own water and lunch. Water bottle refill stations available.
6. **Vehicles & Parking:** vehicles must be parked exclusively in designated parking area after unloading.
7. **Trash Disposal:** Vendors must keep their space clean. A \$50 fine will be issued for any garbage left in or around a vendor's space.
8. **Vendor Placement:** The Town of Newburgh reserves the right to relocate a vendor, if necessary, even after a space has been assigned.
9. **Transactions:** The Recreation Department cannot make change or participate in any sales. Guest WI-FI will be available.
10. **Indemnification:** The Town of Newburgh and event providers are not responsible for any injury, loss, or damage to vendors, their employees, or their property. By participating, vendors agree to release and indemnify these parties against all claims.